BOARD MEETING MINUTES

Location: Pontiac Public Library
Date: Thursday, April 23, 2026
Time: 6:03 p.m. actual start time

ATTENDANCE

Board Members Present:

- **Angela Allen** (Board Director / Chairperson): [X] Present [ ] Absent
- **Yvette Brinker Marion** (Vice Board Director): [ ] Present [ ] Absent — attendance not recorded
- **Caroll Turpin** (Treasurer): [X] Present (voted on the agenda) [ ] Absent
- **Dorian Jay-Simone Burkett** (Secretary): [ ] Present [ ] Absent — attendance not recorded
- **Carlton Jones** (Trustee): [X] Present [ ] Absent
- **Rosie Richardson** (Trustee): [X] Present (conducted roll call) [ ] Absent
- **Quorum Established:** [X] Yes [ ] No

Staff & Guests Present:

Library Staff Present: Marlene was mentioned as having waiver forms; library staff attendance was not recorded.

Guests: Leona Patterson (public comment)

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1. Welcome

Board Director Angela Allen welcomed attendees to the Pontiac Public Library Board meeting on Thursday, April 23, at 6:03 p.m., and noted that the meeting was being recorded.

2. Call Meeting to Order

Before the meeting began, Chairperson Allen stated that, per the attorney, the board would not go into closed session on employee matters unless the employee requests it.

The meeting was called to order by Board Director Angela Allen at 6:03 p.m. Because no one else was available to do so, Chairperson Allen asked Trustee Richardson to conduct the roll call.

Only the first two roll call answers were recorded (Chairperson Allen and Trustee Jones, both present). The remaining answers were not recorded.

- **Angela Allen** (Board Director / Chairperson): [X] Present [ ] Absent
- **Yvette Brinker Marion** (Vice Board Director): [ ] Present [ ] Absent — not recorded
- **Caroll Turpin** (Treasurer): [ ] Present [ ] Absent — roll call answer not recorded
- **Dorian Jay-Simone Burkett** (Secretary): [ ] Present [ ] Absent — not recorded
- **Carlton Jones** (Trustee): [X] Present [ ] Absent
- **Rosie Richardson** (Trustee): [ ] Present [ ] Absent — roll call answer not recorded (conducted the roll call)
- **Quorum Established:** [X] Yes [ ] No

3. Moment of Silence / Prayer

A moment of silence was observed by all attendees.

4. Approval of Agenda

- **Discussion:** None.
- **Motion:** Moved by [not recorded] to approve the agenda for the meeting.
- **Seconded:** [not recorded]
- **Vote:** [X] Passed [ ] Failed
- **Roll Call Tally:**
    - Chairperson Allen, Trustee Jones and Treasurer Turpin answered yes, and one additional member answered yes; the rest of the roll call was not

clearly recorded. Chairperson Allen confirmed the vote was for approval of the agenda.

- Angela Allen: [X] Yes [ ] No [ ] Abstain
- Yvette Brinker Marion: [ ] Yes [ ] No [ ] Abstain — vote not recorded
- Caroll Turpin: [X] Yes [ ] No [ ] Abstain
- Dorian Jay-Simone Burkett: [ ] Yes [ ] No [ ] Abstain — vote not recorded
- Carlton Jones: [X] Yes [ ] No [ ] Abstain
- Rosie Richardson: [ ] Yes [ ] No [ ] Abstain — vote not recorded

5. Public Comments

Leona Patterson – Cleanup Project

- Ms. Leona Patterson described a planned cleanup with a group of students on Tuesday and Wednesday of the following week. The area contains building materials, broken chairs and tables, and what appears to be torn-out plaster; Ms. Patterson did not see any glass. The students would be bused from school, arriving at 10:15 a.m. and leaving at 2:15 p.m., with teachers coming with them. The students are in 11th and 12th grade and are completing community service hours; the number of students was not yet known.
- Needed supplies are gloves, brooms and garbage bags, and a dumpster on Monday so work can start Tuesday. Ms. Patterson asked how refreshments should be handled; if funds are not available, refreshments such as McDonald's would be arranged.
- Warped, damp books found in the area will be taken to a recycler that buys books; any not taken will go in the dumpster by City Hall. Miss Richardson reported that the city agreed to bring a dumpster.
- The effort is being overseen by Ms. Patterson and Angela, with some Friends of the Library members helping, and other volunteers coming.

Board Discussion

- Board members asked about liability waivers. The high school will bring its waivers, and board members asked that the library also have parents sign the library's waiver, which Marlene already has, before the students come. Ms. Patterson will get the forms from Marlene and send them to the school.
- A board member recommended the form include food allergies, such as peanut allergies, so parents can note them.
- Trustee Jones asked for the date, time, number and age of the students and who is overseeing the effort, and asked whether there was a specific request of the library.

- Chairperson Allen asked that a contract between the library and the Friends of the Library be drafted before Monday so it can be signed.
- A board member asked whether the library would provide lunch, since the students will be there about four hours. Students who receive free or reduced lunch would need lunches packed by the school, which must be requested the next day. Board members said the library may be able to provide food since the students are doing the library a service.

Leona Patterson – Agenda Item on Pierre Roberson

- Ms. Patterson stated being familiar with the project connected to Pierre Roberson's agenda item, which runs summer camps, and described it as an excellent opportunity for children whose families cannot afford camp.

The rest of the meeting was not recorded.

6. Chairperson's Report

Not recorded. The rest of the meeting was not recorded.

7. Director's Report

Not recorded. The rest of the meeting was not recorded.

8. Treasurer's Report

Not recorded. The rest of the meeting was not recorded.

9. Finance Report

Not recorded. The rest of the meeting was not recorded.

10. Policy Committee Report

Not recorded. The rest of the meeting was not recorded.

11. Action Items

Not recorded. The rest of the meeting was not recorded.

12. Old Business

Not recorded. The rest of the meeting was not recorded.

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13. New Business

Not recorded. The rest of the meeting was not recorded.

14. Board Comments

Not recorded. The rest of the meeting was not recorded.

15. Adjournment

The rest of the meeting was not recorded, so the motion to adjourn and the adjournment time are not available.

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Meeting adjourned at: Not recorded

Minutes submitted by: _____ Dorian Jay-Simone Burkett, Secretary

Date submitted: _____

Minutes approved on: _____

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