

PONTIAC PUBLIC LIBRARY BOARD MEETING MINUTES
November 16th, 2023 at 5:30 p.m.
Pontiac Public Library Auditorium

1. **Welcome**
2. **Call Meeting to Order / Meeting Called to Order: 5:43 PM**
3. **Moment of Silence**
4. **Roll Call**
 - a. Present - Chairperson Richardson, Vice-Chair Brinker Marion, Treasurer Maxey, and Secretary Allen.
 - b. Absent - Trustee Hatchett, and Trustee Howard
5. **Approval of Agenda –**

A motion to amend the agenda, tabling Action Items 10 b, c, d, e, f, g, h, 12 a, and c. was made by Vice-Chair Brinker Marion, and seconded by Secretary Allen.

Discussion - Chairperson Richardson stated a vote was needed for 10 e. Trolley in order to give Linda Zabik and Brentwood’s DET and answer and secure a place in the parade. Secretary Allen wished to keep 10 h. on the agenda.

Secretary Allen receded her seconding of Vice-Chair Brinker Marion motion.

Afterwards, Secretary Allen made a motion to keep Action Items 10 a, e, f, h and table the remaining Action Items, then add an Item I Special Meeting future date to go over the tabled Action Items. This moves Action Items from #10 to #7 on the agenda. The motion was seconded by Treasurer Maxey.

Roll call – Chairperson Richardson, Yes; Vice-Chair Brinker Marion, Yes; Treasurer Maxey, Yes; and Secretary Allen, Yes.

The motion passed.
6. **Public Comments –**
 - a. Linda Zabik spoke about the specifics of Holiday Extravaganza in regards to the Library and the pavilion.
7. **Action Items**
 - a. Approve checks for signing
A motion to approve all checks for signing was made by Secretary Allen, and second by Vice-Chair Brinker Marion.

Roll call – Chairperson Richardson, Yes; Vice-Chair Brinker Marion, Yes; Treasurer Maxey, Yes; and Secretary Allen, Yes.

The motion passed.

b. Vote to approve Trolley

A motion to approve the trolley was made by Secretary Allen, and seconded by Treasurer Maxey.

Discussion – none.

Roll call – Chairperson Richardson, Yes; Vice-Chair Brinker Marion, No; Treasurer Maxey, Yes; and Secretary Allen, Yes.

The motion passed.

c. Director's seat during meetings.

A motion for Director Brown to have a seat alongside the Board during Board meeting to add in discussion only, was made by Secretary Allen, and seconded by Treasurer Maxey.

Discussion – none.

Roll call – Chairperson Richardson, Yes; Vice-Chair Brinker Marion, Yes; Treasurer Maxey, Yes; and Secretary Allen, Yes.

8. Board Comments:

None

15. Adjournment:

Treasurer Maxey had to leave so the meeting was not officially adjourned.