



# Pontiac Public Library Board Meeting

Pontiac Public Library Auditorium

Thursday, July 27<sup>th</sup>, 2023, 5:30 pm

## AGENDA

1. Welcome
2. Call Meeting to Order
3. Moment of Silence / Prayer
4. Roll Call
5. Approval of Agenda
6. Approval of June 22<sup>nd</sup>, 2023 Meeting Minutes
7. Public Comments
  - a. Presentation: Christopher Hansby, Lizut Heating/Cooling
  - b. Reginald Hayes: Pavilion update/Grill and Oven
  - c. Beverly V. Thomas, Consultant: Family/Individual
8. Update on Retreat for Board: Dates/tentative/Location/ Speakers/ Topics  
Team Building/Strategic Planning
9. Gregory Terrell, Auditor
10. Director's Report
11. Chairperson's Report
12. Action Items
  - a. Policy and procedures regarding check writing and amount
  - b. Writing and signing all checks/Authorized signers for the Pontiac Public Library/Number of Signatures
  - c. Remove a trustee from a seated position
  - d. Roof replacement (Built in 1960)/Sale of Pavilion new equipment
  - e. Repair/replace HVAC cooling
  - f. Cost for:
    - i. Team inspection
    - ii. Extension for lower level inventory and organization for 2
    - iii. Clean up room and furniture in room with mold.
13. Review Checks for signing
14. Board Member Comments
15. Adjournment