

PONTIAC PUBLIC LIBRARY BOARD MEETING MINUTES

October 28th, 2021 @ 5:30pm

Pontiac Public Library Auditorium

I. Call Meeting to Order / Roll Call

- a. **Present:** Chairperson Hatchett, Trustee DuVall (attended remotely), Trustee Richardson (attended remotely), Treasurer Maxey (attended remotely), Secretary Rutherford
- b. **Absent:** Vice-Chair Earl

II. Moment of Silence

III. Approval of Agenda

Secretary Rutherford made a motion to move the financial report to item number 6, after Public Comment, supported by Trustee DuVall.

Roll Call: Chair Hatchett – Yes, Trustee DuVall – Yes, Treasurer Maxey – Yes, Secretary Rutherford – Yes
Motion Passes

IV. Approval of September 9th, 2021 Meeting Minutes

Secretary Rutherford made a motion to approve the September 9th, 2021 Meeting Minutes, supported by Trustee DuVall.

Roll Call: Chair Hatchett – Yes, Trustee DuVall – Yes, Treasurer Maxey – Yes, Secretary Rutherford – Yes
Motion Passes

V. Public Comment

No Public Comments

VI. Financial Report

Mr. Harden, the library's accountant, presented the financial report starting with the profit and loss budget vs actual for September 2021

Total Income – \$697,504.73
Total Expenses – \$248,482.89
Net Income - \$449,021.84

Secretary Rutherford made a motion to accept the Financial Report as read, supported by Treasurer Maxey

Roll Call: Chair Hatchett – Yes, Treasurer Maxey – Yes, Trustee DuVall – Yes, Secretary Rutherford – Yes
Motion Passes

VII. Holiday Feeding Proposal – Rahim Harris

Rahim Harris, CEO of Pontiac Universal Crimes, presented a proposal for a holiday feeding program to take place in the library’s parking lot to provide a dinner to those in need on Thanksgiving day and Christmas day.

Trustee Richardson made a motion to approve the Pontiac Universal Crimes organization to use the parking lot to feed people from 11am – 1pm and to allow an hour before and after for setup and clean-up on Thanksgiving day, supported by Treasurer Maxey.

Trustee DuVall stated that any time food is being served at a location, access to restroom facilities should also be provided for people. She then suggested that a porta-potty be obtained and made available during the 2 hours dinners will be served.

Roll Call: Chair Hatchett – Yes, Trustee DuVall – Yes, Treasurer Maxey – Yes, Trustee Richardson – Yes, Secretary Rutherford - Yes
Motion Passes

Trustee Richardson made a motion that the library donate a porta-potty for the volunteer services that will be provided by Pontiac Universal Crimes to feed people on Thanksgiving day, supported by Treasurer Maxey.

Roll Call: Chair Hatchett – Yes, Trustee DuVall – Yes, Treasurer Maxey – Yes, Trustee Richardson – Yes, Secretary Rutherford - Yes
Motion Passes

VIII. Seoul Rolls on the Go! Proposal – Jennifer Corr

Jennifer Corr, Sole owner of Seoul Rolls on the Go!, presented a proposal to park her food truck in the library parking lot in the pavilion area to sell her food items.

IX. Adjournment

The meeting was abruptly adjourned due to the loss of a quorum.