

PONTIAC PUBLIC LIBRARY SPECIAL BOARD MEETING MINUTES

August 12th, 2021 @ 5:30pm

Pontiac Public Library Auditorium

I. Call Meeting to Order / Roll Call

- a. **Present:** Chairperson Hatchett, Vice-Chair Earl, Trustee DuVall (attended remotely), Trustee Richardson, Treasurer Maxey, Secretary Rutherford

II. Moment of Silence

III. Approval of Agenda

Secretary Rutherford made a motion to approve the agenda, supported by Vice-Chair Earl.

Roll Call: Chair Hatchett – Yes, Vice-Chair Earl – Yes, Trustee Richardson – Yes, Trustee DuVall – Yes, Treasurer Maxey – Yes, Secretary Rutherford – Yes
Motion Passes

IV. Public Comment

No Public Comments

V. Action Items

a. Approval of June 24th, meeting minutes

Secretary Rutherford made a motion to approve the June 24th, 2021 meeting minutes, supported by Treasurer Maxey

Roll Call: Chair Hatchett – Yes, Vice-Chair Earl – Yes, Trustee Richardson – Yes, Trustee DuVall – Yes, Treasurer Maxey – Yes, Secretary Rutherford – Yes
Motion Passes

b. Approval of Bookkeeper Services Agreement

Secretary Rutherford made a motion to approve the Bookkeeper Services Agreement, supported by Vice-Chair Earl

There was discussion from Trustee Richardson regarding the length of time of the agreement. Trustee Richardson feels it would be wise to make the length of the agreement one year instead of two years. After one year the agreement can be revisited by the board.

Trustee Richardson moved to amend the motion on the floor by reducing the length of time of the agreement to one year, supported by Treasurer Maxey.

There was discussion from trustee DuVall questioning why the agreement should be reduced to one year. Trustee DuVall pointed out that there had never been any issue that she was aware of with the bookkeeper's services. Why would the board attempt to fix what isn't broken? Secretary Rutherford offered discussion stating that she supports a 2-year agreement because the bookkeeper has gone above and beyond his duties and should have security in his job. Trustee Richardson stated that the bookkeeper has always had a 1-year contract and feels the board should continue to approve the bookkeeper's agreement for 1 year. Treasurer Maxey offered discussion stating that he was almost certain that the board had already taken a vote at a previous meeting to approve the bookkeeper's agreement as it was presented. Most board members verbally agreed with Treasurer Maxey.

Roll Call: Chair Hatchett – No, Vice-Chair Earl – No, Trustee Richardson – Yes, Trustee DuVall – No, Treasurer Maxey – No, Secretary Rutherford – No
Amendment Fails

Roll Call: Chair Hatchett – Yes, Vice-Chair Earl – Yes, Trustee Richardson – No, Trustee DuVall – Yes, Treasurer Maxey – Yes, Secretary Rutherford – Yes
Motion to Approve the Bookkeeper's Agreement Passes

VI. Board Member Comments

- a. Vice-Chair Earl reminded everyone about the Dream Cruise activities at the library on Friday, August 20th, from 4pm – 8pm.
- b. Chair Hatchett reiterated Vice-Chair Earl's comments and stated that there would possibly be activities on Saturday as well, although it had not been finalized.
- c. Secretary Rutherford asked that everyone keep the family of Theodore Buckner in their prayers. Mr. Theodore Buckner passed away a week prior. She also urged unvaccinated persons to get vaccinated.
- d. Trustee Richardson announced that Mr. Walker (of Walker's Traveling Barbecue) would be providing barbecue for the library's Dream Cruise activities on Friday and maybe on Saturday too, and that there would be live entertainment, and expressed that she hoped there would be a movie either inside or outside of the library in the future. She reminded everyone about the library's Summer Reading Conclusion Party on August 28th.

VII. Adjournment

Trustee Richardson made a motion to adjourn the meeting, supported by Secretary Rutherford.

Roll Call: Chair Hatchett – Yes, Vice-Chair Earl – Yes, Trustee Richardson – No, Trustee DuVall – Yes, Treasurer Maxey – Yes, Secretary Rutherford – Yes
Meeting Adjourned