

PONTIAC PUBLIC LIBRARY BOARD MINUTES

April 29th, 2021

I. Roll Call

Chair Hatchett – Here, Vice Chair Earl – Here, Treasurer Maxey –Here, Secretary Rutherford – Here, Trustee Richardson – Here

II. Approval of Agenda

Motion to approve Agenda by Secretary Rutherford, support by Treasurer Maxey

Roll Call: Chair Hatchett – Yes, Vice Chair Earl – Yes, Secretary Rutherford – Yes, Treasurer Maxey – Yes, Trustee Richardson – Yes

Motion Passes

Motion to rescind approval of Agenda by Secretary Rutherford, support by Vice Chair Earl

Roll Call: Chair Hatchett – Yes, Vice Chair Earl – Yes, Secretary Rutherford – Yes, Treasurer Maxey – Yes, Trustee Richardson – Yes

Motion Passes

Motion to amend Agenda to remove XP League presentation, support by Treasurer Maxey

Roll Call: Chair Hatchett – Yes, Vice Chair Earl – Yes, Secretary Rutherford – Yes, Treasurer Maxey – Yes, Trustee Richardson – Yes

Motion Passes

III. Moment of Silence

IV. XP league Presentation

XP not interested in doing a presentation today. Chair Hatchett has spoken with a representative and they will be choosing a new date to come before the Board.

V. Public Comment - none

VI. Approval of Minutes

Motion to approve minutes by Secretary Rutherford, support by Trustee Richardson

Roll Call: Chair Hatchett – Yes, Vice Chair Earl – Yes, Secretary Rutherford – Yes,
Treasurer Maxey – Yes, Trustee Richardson – Yes

Motion Passes

VII. Financial Report – Fiscal Year to date

Total Revenue: \$787,793.10

Total Expensive: \$692,131.73

Net Income: \$95,661.31

Total Assets: \$1,509,884.43

Total Liabilities and Equity: \$1,509,884.43

Motion to approve Financial Report by Secretary Rutherford, support by Vice Chair Earl

Roll Call: Chair Hatchett – Yes, Vice Chair Earl – Yes, Secretary Rutherford – Yes,
Treasurer Maxey – Yes, Trustee Richardson – Muted

Motion Passes

VIII. Chair Report

Chair Hatchett has reached out to the XP League to make a presentation. She has also reminded those in attendance that any group that would like to do a program or partnership with the library should be brought before the Board for discussion instead of a single member making the decision on whether or not such a partnership is approved or denied.

In regarding to the Pavilion Project, it was clarified that one of the top needs was a hood and Chair Hatchett has discussed that with all those involved. Also, she would like an exterminator to come through and examine the building due to some small holes that may be rodent related.

The Organization renting out the pavilion would like a garden put in and have been instructed to research the design and cost and report it back to the Library Board.

Chair Hatchett has looked at the new fencing that has been suggested for around the pavilion and feels it would work however there would be a cost for removing old fencing and putting up the new one. She would like a special meeting in no later than two weeks to discuss costs with addition of a hood, fencing and pest control.

May 6th at 5:30 will be the Special Meeting and Director Green will handle posting the notice about it.

Motion made by Trustee Richardson to hold a special meeting to further discuss the XP League and the changes to the allocated funds for the Pavilion improvements, support by Vice Chair Earl.

Roll Call: Chair Hatchett – Yes, Vice Chair Earl – Yes, Secretary Rutherford – Yes, Treasurer Maxey – Yes

Motion Passes

Motion to approve Chair Report by Secretary Rutherford, support by Vice Chair Earl

Roll Call: Chair Hatchett – Yes, Vice Chair Earl – Yes, Secretary Rutherford – Yes, Treasurer Maxey – Yes, Trustee Richardson – Yes

IX. Director's Report

Director Green had two meetings with the XP League representatives that Trustee DuVall brought to the Library and was excited for a partnership. The Night before the Board meeting she received noticed that they were no longer interested but may contact the library in the future.

In regards to the Pavilion, flooring will be installed on Monday and Guardian Alarm will be coming shortly to install the badge system. The kitchen area does need a new hood and fire suppression system, the Library is waiting to hear back on prices for that.

There are several meetings scheduled about a master gardener program where people can get community service hours for participating. The date for public volunteers has yet to be determined.

The Pontiac Public Library Newsletter has been sent out and is featuring information on Summer Reading, Juneteenth and sportport.

Painting in the reference area has been finished and looks great. There are more areas that need painting and that is budgeted for the new fiscal year.

There is water damage in the computer lab around the windows that needs to be repaired

The budget will be needed to be voted on by the end of June and the numbers will be certified by then.

Secretary Rutherford asked about the book mobile that had been pledge by Common Citizens. Director Green clarified that the book mobile was tied to Common Citizens

being able to operate as hoped in the city, however that decision has not been handed down yet.

Motion to approve Director's Report by Secretary Rutherford, support by Vice Chair Earl.

Roll Call: Roll Call: Chair Hatchett – Yes, Vice Chair Earl – Yes, Secretary Rutherford – Yes, Treasurer Maxey – Yes, Trustee Richardson – Yes

Motion Passes

X. Old Business

None

XI. New Business

None

XII. Action Item

Director Green asked the Board to approve the budgeted amendments as presented.

Motion to approve by Treasurer Maxey, support by Secretary Rutherford

Roll Call: Roll Call: Chair Hatchett – Yes, Vice Chair Earl – Yes, Secretary Rutherford – Yes, Treasurer Maxey – Yes, Trustee Richardson – Yes

Motion Passes

XIII. Board Comments

Secretary Rutherford wished good luck to all those running again.

Trustee Richardson reminded all Board members should continue to follow their oaths during the election season. Vice Chair Earl wishes everyone continues to stay safe.

XIV. Adjourn

Motion to adjourn by Secretary Rutherford, support by Treasurer Maxey

Roll Call: Roll Call: Chair Hatchett – Yes, Vice Chair Earl – Yes, Secretary Rutherford – Yes, Treasurer Maxey – Yes, Trustee Richardson – Yes

Motion Passes

Meeting adjourned.