

PONTIAC PUBLIC LIBRARY BOARD MINUTES

February 26th, 2021

I. Roll Call

Chair Hatchett – Here, Secretary Rutherford – Here, Treasurer Maxey – Here, Trustee Richardson – Here

II. Approval of Agenda

Motion to approve agenda by Secretary Rutherford. Support by Trustee Richardson

Roll: Chair Hatchett – Yes, Secretary Rutherford – Yes, Treasurer Maxey – Yes, Trustee Richardson – Yes

Motion Passes

III. Moment of Silence

IV. Public Comment - none

V. Approval of Minutes

Motion to approve made by Secretary Rutherford. Support by Treasurer Maxey

VI. Financial Report

Year-to-Date Revenue = \$766,285.14

Total Assets = \$1,631,469.01

Total Assets and Liabilities = \$1,631,469.01

Motion to accept Financial Report by Treasurer Maxey. Support by Trustee Richardson

Roll call: Chair Hatchett – Yes, Secretary Rutherford – Yes, Treasurer Maxey – Yes, Trustee Richardson – Yes

Motion Passes

VII. Chair Report

Chair Hatchett did a zoom story time at the Library last week where she read two books to for Black history Month. She is also scheduled to do another zoom story time on March 23rd. Secretary Rutherford mentioned that she wanted to do readings for Dr. Seuss month and National Reading month.

Motion to accept Chair Report made by Secretary Rutherford. Support by Trustee Richardson

Roll call: Chair Hatchett – Yes, Secretary Rutherford – Yes, Treasurer Maxey – Yes, Trustee Richardson – yes

Motion Passes

VIII. Director's Report

The temperature scanner has arrived and been assembled. When someone stands in front of it, it detects if they are or are not wearing a mask and reads their temperature. If they are running a fever a red light and short alarm are emitted. Otherwise it is a green light. Sneeze guards and hand sanitizing stations have also been put into place.

A reservation system has already been set up for patrons who wish to reserve a computer use time.

Pontiac Public Library has been given a \$10,000 grant by Penske Automotive as a sponsor of the 2021 summer reading program.

United way of South Eastern Michigan has reimbursed the library for the fine-free children's cards.

Director Green is currently implementing a grant for the Memory Café through Wayne State. The Library will be making the items available for caregivers of persons with memory issues to check out. The Library Newsletter has been mailed out. Gift bags have been made up with prizes from the Library and Oakland County for each person that has participated in the Black History scavenger hunt. The event has been extended to Feb 28th due to severe weather.

Director Green did presentations with both the Lions Club on the Corner exhibit and with Wayne State Library Department on Managing a Library during the pandemic.

The youth librarian has been doing reading programs online with multiple organizations. March 6th the Library will be putting on a virtual Dr. Seuss program.

Director Green is also on the Board of Creative Arts Center now.

The Library is currently adding more story times for Reading Month as well as an Easter Themed Event with local Author Rennata Lynn.

Major Maintenance was performed on the Boiler and Elevator. Lizut said it was crucial repairs on the Boiler, and with the elevator several employees got stuck in it.

Motion to accept report by Secretary Rutherford, support by Treasurer Maxey

Roll call: Chair Hatchett – Yes, Secretary Rutherford – Yes, Treasurer Maxey – Yes

Motion Passes

IX. Old Business

Sign Installation in April – Thurs, April 22nd. There will be a virtual and an in-person component to the event.

X. New Business

Hiring Security – Chair Hatchett and Director Green both recommend Securitas
Motion to accept recommendation by Secretary Rutherford, Support by Treasurer Maxey

Roll call: Chair Hatchett – Yes, Secretary Rutherford – Yes, Trustee Richardson – Yes, Treasurer Maxey – Yes

Motion Passes

XI. Board Comments

Treasurer Maxey is looking for people to apply for promise zone and wanted to promote it for students in the city of Pontiac.

Secretary Rutherford made a comment about bullying.

XII. Adjourn

Motion to adjourn by Secretary Rutherford, support by Trustee Richardson

Roll Call: Chair Hatchett – Yes, Secretary Rutherford – Yes, Trustee Richardson – Yes, Treasurer Maxey – Yes

Motion approved

Meeting adjourned