

PONTIAC PUBLIC LIBRARY BOARD MINUTES

May 28th 2020

- I. Roll Call
Chair Hatchett – Here, Vice Chair Earl – Here, Treasurer Maxey – Here, Trustee DuVall – Here,
Trustee Richardson – Here

- II. Approval of Agenda
Motion to approve amended Agenda by Trustee Richardson, Support by Vice Chair Earl
Roll call: Chair Hatchett – Yes, Vice Chair Earl – Yes, Trustee DuVall – Yes, Treasurer Maxey – yes,
Trustee Richardson – Yes
Motion Passes

- III. Moment of Silence
- IV. Public Comment
- V. Approval of Minutes of May 7th
Motion to approve by Vice Chair earl, second by Trustee Richardson
Roll Call: Chair Hatchett – Abstain, Trustee DuVall – Yes, Treasurer Maxey – Yes, Trustee
Richardson – Yes
Motion Passes

- VI. Finance Report
Total expenses \$846,647.20 vs Budget of \$910,002.02
Net income - Loss of \$108,252
Total Checking and savings \$666, 832.47
Total Assets – \$1,312,546.52
Total equity and liability - \$1,312,546.52

Motion to accept finance report by Trustee Richardson, Support by Vice Chair Earl
Roll Call: Vice Chair Earl – Yes, Trustee Richardson – Yes, Chair Hatchett – Yes, Treasurer Maxey
– Yes, Trustee DuVall – Yes
Motion Passes

- VII. Chair Report
None
- VIII. Director’s Report
Proposed fiscal 2021 budget

Property tax income \$812,993.16

Grants \$402,500

Total income - \$1,454,940.39

Total Expenses -\$1,454,940.39

Net Income – 0

Vice Chair Earl raised the question of how checking out hotspots would work and Director Green explained it can be checked out as any other item and the library would have the ability to shut off if not returned on time.

Director Green informed the board that the new shelving job was finished and most of the carpeting was installed.

Director Green asked the board to vote to allow digital cards and remote sign ups in a way that other libraries already do, so people can sign up for library cards at home. This would allow patrons to immediately use virtual services, downloads, etc

Chair Hatchett asked that the virtual card issue be added as an action item to the special budget meeting.

Motion made to approve the Director's report by Trustee DuVall, support by vice chair Earl

Roll Call: Chair Hatchett – Yes, Vice Chair Earl – Yes, Treasurer Maxey – Yes, Trustee DuVall – Yes, Trustee Richardson –Yes

Motion Passes

IX. New Business

Trustee Richardson is interested in checking into Trion Solutions as an alternative to the libraries HR and Payroll solutions. Trustee DuVall stated that she has experience working with that company as well. Chair Hatchett asked that it gets added to the next agenda and she will contact Director Green about further pursuing it.

X. Old Business -none

XI. Action items -none

XII. Board Comments

Trustee DuVall sent out a list of recommendations and codes for the library to use in regards to people returning during the Covid-19 outbreaks. Trustee Richardson informed the board that First Independent bank would like to present to the board about Library Investments. Chair Hatchett asked for it to be added to the June 25th agenda.

XIII. Adjournment

Motion to Adjourn by Trustee Richardson, support by Trustee DuVall

Roll Call: Chair Hatchett – Yes, Vice Chair Earl – Yes, Treasurer Maxey – Yes, Trustee DuVall – Yes, Trustee Richardson –Yes

Meeting adjourned.