

PONTIAC PUBLIC LIBRARY BOARD

MEETING MINUTES May 22, 2019

I. Roll Call

Chair Hatchett – Here, Treasurer Maxey – Here, Trustee DuVall – Here, Secretary Rutherford - Here

II. Approval of Agenda

Chair Hatchett added a presentation by pastor Garret to after public comments.

Motion to support agenda as amended by Trustee Duvall, Supported by Treasurer Maxey

Roll Call: Chair Hatchett – Yes, Trustee DuVall – Yes, Treasurer Maxey – Yes, Secretary Richardson – Yes

Motion Passes

III. Moment of Silence

IV. Public Comment

Kenny Anderson spoke on establishing an African American Health Center room at the library. He listed the problems and walls he hit while dealing with senior centers and youth center where 23-54 year olds were left out.

Randal Jackson came in to present about adding a screen with library events scrolling across it. It can be programmed remotely and they provide full technical support

Pastor Garret came in to make a presentation about ways he thinks the library can be improved and make much more money. He suggested corporate sponsors and setting up a downstairs lounge and in his words “traffic the undesirables into a less public area and separate them from the bulk”

Trustee Richardson spoke about all the improvements that the building and staff has made in the past several years from lighting and hot water to redoing the parking lot. She complimented the increase of staff and services and stated that she was offended by his accusations that the library was in such poor shape as he was describing. Vice Chair Earl asked if he felt that he owed the staff and apology for how he interacted with them and pastor Garret interrupted vice chair Earl to say he did not owe anyone on the staff apologies.

Chair Hatchett explained to him that it was not his turn to speak because she had recognized a board member to have the floor, however he continued to interrupt by saying he was going to explain his plans.

The Pastor said he needed to leave then said he would like to make some more comments but not if he was going to get cut off in a minute. Chair Hatchett explained we were in the meeting now and there would be no more comments.

V. Approval of Minutes of April

Motion Made to approve the minutes, Supported by Trustee DuVall.

Roll Call: Chair Hatchett – Yes, Vice Chair Earl – Yes, Trustee DuVall – Yes, Secretary Richardson – Yes, Treasurer Maxey – Yes, Trustee Richardson – no

5-1 Motion Passes

VI. Finance Report

Total checking and savings – \$672,765

Fixed Assets - \$424,642

Total Assets \$1,097,407

Motion to support financial report by Secretary Rutherford, support by Trustee DuVall

Roll Call: Chair Hatchett – Yes, Vice Chair Earl – Yes, Treasurer Maxey – Yes, Trustee Richardson – Yes, Trustee DuVall – Yes

Motion Passes

VII. Chair Report

No Report

VIII. Director's Report

Director Green presented the last 4 years of budgets to compare to the proposed budget. She will go over the budget by line at the June 5th budget hearing.

The library is aiming for a grant that would make Pontiac Library a sports equipment lending site through the Community Foundation of Southeastern Michigan. The library would be housing and lending the equipment to Pontiac residents at no cost to the library. It would require approximately 350 sq ft to store the equipment and would be kept in a room on the lower level.

The water is off in the staff room due to a rusted leaking pipe and Director Green is waiting to hear from Tony Fed for a comparison estimate. Affordable plumbing has quoted almost \$800 to fix the issue.

Based on the size of the lobby, Director Green suggest the 50 inch monitor with AdSavvy that Randal Jackson had mentioned in his proposal. The screen could be mounted on the wall and all hardware and services would be purchased and done by AdSavvy.

Director Green requests the board approves an RFP for auditing services because the Pontiac Public Library pays much more compared to other libraries and their auditing services. The Director provided a report compiled by other library directors with audit services and prices listed to the board.

Tony Fed was asked for a quote on making new wooden bookcases for the Library. He gave a verbal quote of 45k for 75 bookcases which is roughly half of other estimates. The Library is waiting to get new shelving done before the new carpeting is installed.

The library will have volunteers to help move furniture on June 13th, in preparation for the library yard sale. Director Green has asked for direction on how to set up the event and Trustee Richardson said she would like to be on the committee that organizes it. Vice Chair Earl and Secretary Rutherford both volunteered to be on the committee.

Director Green asked the board to approve a resolution from Oakland County to get and fly a flag in honor of the 100th anniversary of the passing of the 19th amendment which gave women the right to vote in Michigan.

The Director requested paid medical leave for part-time staff at the library. Part time staff would accrue one hour per every 25 that they work maxing out at 40 hours of sick time per calendar year.

Treasurer Maxey would like to serve on a committee about ordering books and services for African American Health issues. Trustee Richardson and Secretary Rutherford volunteered to be on that committee as well.

Motion to accept report by Trustee DuVall, Supported by Secretary Rutherford

Roll Call: Chair Hatchett – Yes, Vice Chair Earl – Yes, Treasurer Maxey – Yes, Trustee Richardson – Yes, Trustee DuVall – Yes, Secretary Rutherford- Yes

Motion Passes

IX. Action Items

Paid Sick Time for Staff –

Roll Call: Trustee Richardson – Yes, Trustee DuVall –Yes, Secretary Rutherford – Yes, Vice Chair Earl- Yes, Chair Hatchett – Yes, Treasurer Maxey – Yes

Motion Passes

Healthy Vending – Director Green advertised that the library was looking for Healthy vending via social media, the library's Marquee, the board minutes and the live streamed meeting and no additional companies have shown an interest.

Secretary Rutherford made a motion we accept the proposal by Patrick Luther for Healthy Vending and Vice Chair Earl supported it.

Roll call: Vice chair Earl – Yes, Chair Hatchett – Yes, Treasurer Maxey – abstain,
Secretary Rutherford – Yes, Trustee DuVall – Yes, Trustee Richardson – Yes

Motion Passes

- X. Old Business
- XI. New Business

XII. Board Comments

Trustee Richardson wants to table buying things and look into investing the library's funds again. She also suggested getting passports made here at the Library.

Vice Chair Earl spoke about the level of disrespect he feels that Pastor Garret showed toward the library and its staff along with comments that he has heard from staff. The library got approved for a PAL Robotics program starting in July.

XIII. Adjournment

Motion Made to adjourn by Trustee Richardson, support by treasurer Maxey

Roll Call: Trustee DuVall – Yes, Trustee Richardson – Yes, Treasurer Maxey – Yes, Chair Hatchett – Yes, Vice Chair Earl – Yes, Secretary Richardson – Yes

Motion Approved