

Pontiac Public Library Board of Trustees Meeting
Pontiac Public Library, 60 East Pike Street, Pontiac, MI 48342
Special Board Meeting- March 9, 2016
4:30 P.M.

The meeting was called to order by Chairperson, Rosie Richardson. Roll Call: Allen, present; Duvall, present; Jenkins, present; Jones, absent; Richardson, present; Waterman, absent.

APPROVAL OF AGENDA

The board reviewed the meeting agenda.

A motion was made to approve the agenda; Motion, Trustee Duvall, seconded, Trustee Allen. Roll Call; Allen, yes; Duvall, yes; Jenkins, yes; Richardson, yes; Motion carried.

PUBLIC COMMENT

No public comments were made.

ACTION ITEMS

Two action items were brought to the meeting, one for a resolution and one for a policy.

The Chairperson asked if anyone had suggestions for the language on the resolution of the language proposal for the millage for the Pontiac Public Library.

Discussion: Trustee Jenkins stated that the date the meeting took place on needed to be changed from February 24 to March 9.

A motion was made to approve the resolution and the verbiage therein; Motion, Trustee Duvall, seconded, Trustee Allen. Roll Call; Allen, yes; Duvall, yes; Jenkins, yes; Richardson, yes; Motion carried.

The second action item was the Pontiac Public Library Freedom of Information Act Detailed Itemization. This was brought to the board's attention because someone requested information about past minutes for a year period prior to the current director. This document is put in place to note how to charge for obtaining this information.

Discussion: Trustee Duvall asked if this information was being provided because the library is a federal organization and if there was a limit to how far back the library could go to retrieve information. Chairperson Richardson clarified that yes we provide the information as a federal organization and public institution, and that there was no limitation on how far back we provide information. The board discussed the need to give tentative prices for how much the service would cost. Trustee Duvall was also concerned that the library seems to be reactive in its policies, rather than proactive.

Trustee Jones arrived during the discussion of the Freedom of Information Act Detailed Itemization.

A motion was made to accept the guideline as potential policy; Motion, Trustee Duvall. Trustee Duvall rescinded her motion.

A motion was made to adopt the Pontiac Public Library Freedom of Information detailed itemization as part of the library's policy; Motion, Trustee Jenkins, seconded, Trustee Duvall. Roll Call; Allen, yes; Duvall, yes; Jenkins, yes; Jones, yes; Richardson, yes; Motion carried.

A motion was made to adjourn the meeting; Motion; Trustee Duvall, seconded, Trustee Allen. Roll Call; Allen, yes; Duvall, yes; Jenkins, yes; Jones, yes; Richardson, yes; Motion carried. The meeting is adjourned.

Submitted,

March 22, 2016

Joshua Campeau, Library Assistant, Administration
Pontiac Public Library

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