

PONTIAC PUBLIC LIBRARY BOARD MINUTES

June 4th 2020 *via Zoom*

I. Roll Call

Chair Hatchett – Here, Treasurer Maxey – Here, Secretary Rutherford – Here, Trustee Richardson – Here

II. Approval of Agenda

Motion to approve agenda by Secretary Rutherford, Support by Trustee Richardson

Roll Call: Trustee Richardson – Here, Treasurer Maxey – Here, Chair Hatchett – Here, Secretary Rutherford - Here

III. Moment of Silence

IV. Proposed Budget

Director Green went over the proposed budget for FY 2021 which is available on the Pontiac Public Library website. Director Green is currently working on two grants of 100k each and several additional grants.

Revenue from Penal fines are expected to be down due to the reduced number of tickets during the Covid-19 outbreaks

Trustee Richardson has requested a side by side report with the projected budget and previous years projected budget and Director Green stated that she will make a new one up and share it with the board.

Secretary Rutherford made a Motion to close the public hearing, supported by Trustee Richardson

Roll call: Chair Hatchett – Yes, Secretary Rutherford – Yes, Treasurer Maxey – Yes, Trustee Richardson –Yes

Motion Approved

V. Digital Cards

Current policy states you must come into the Library to show proof of residency to register for a Library card but due to COVID-19 people have been unable to register for new library cards since March. Director Green has begun the process to turn on this capability in the ILS. Director Green would like the Board to agree to add a provision to the Library Card Policy that allows the Library to issue temporary digital cards online. Chair Hatchett called for a motion and read the proposed provision “Temporary digital cards may be issued to allow patrons remote registration and immediate access to the electronic collection and databases” be added to the circulation policy and asked for a motion.

Motion made by Trustee Richard, supported by Secretary Rutherford.

Roll Call: Chair Hatchett – Yes, Treasurer Maxey – Yes, Secretary Rutherford – Yes, Trustee Richardson – Yes

Motion Passes

VI. Motion for Adjournment

Motion made by Secretary Rutherford, Supported by Trustee Richardson

Roll Call: Chair Hatchett – Yes, Treasurer Maxey – Yes, Secretary Rutherford – Yes, Trustee Richardson – Yes

Motion passes

Meeting adjourned