

PONTIAC PUBLIC LIBRARY BOARD MINUTES

June 13th, 2019

I. Roll Call

Chair Hatchett – Here, Treasurer Maxey – Here, Trustee Richardson – Here, Trustee DuVall – Here, Secretary Rutherford - Here

II. Approval of Agenda

Motion to support the agenda by Secretary Rutherford, Support by Treasurer Maxey

Roll Call: Chair Hatchett – Yes, Treasurer Maxey- Yes, Trustee DuVall –Yes, Trustee Richardson – Yes, Secretary Rutherford – yes

Motion Passes

III. Moment of Silence

IV. Public Comment

A proposal to use the pancake pavilion was made by Po Sam's. He explained the history of his company along with providing menus, certifications and samples of his food.

Jim (insert last name) made a proposal about electronic signs and different screens that could be used around the library. His suggestion is "The Flip", a 55 inch screen.

The Library is in an opportunity zone and "The Flip" would be a revenue opportunity for the Pontiac Public Library through grants and community development programs. Chair Hatchett would like to see a demonstration of the screen and Treasurer Maxey would like to split the cost with other organizations.

We would own the equipment with a three year warranty and an optional extended warranty.

V. Approval of Minutes of June 5th.

Secretary Rutherford made a motion to approve, support by Treasurer Maxey

Roll Call: Chair Hatchett – Yes, Treasurer Maxey – Yes, Secretary Rutherford – Yes, Trustee DuVall – Yes, Trustee Richardson –Yes

Motion Passes

VI. Finance Report

Total Assets – 1,028,737

Total Liabilities have a favorable balance

Trustee Richardson asked that the accountant provide expenditure reports for the last three fiscal years at next month's meeting.

Motion to accept financial report passes

VII. Chair Report

No chair report

VIII. Director's Report

Mondays and Wednesdays we have a senior lunch program that is partnered with Meals on Wheels.

Director Green supplied the board with color coordinated projected and previous budgets and informed them that the Library received Tax income today. The Director then went over line by line on the expanded budget and explained how she populated each of the proposed budget items.

In regards to the Michigan state aide, the increase is from an amount Director Green was given by the state.

The Library plans on increasing the types of items sold at the circulation desk.

Director Green described the line items in the expense report and Chair Hatchett said she would make notes on questions to cover at a later date with the accountant and the auditor.

Secretary Rutherford makes a motion to pass the proposed budget in order to keep the library open as of July 1st. No one supported the motion

Motion Dies

IX. Board Comments

Secretary Rutherford commented that every member on the board must put aside anything personal for the good of the library and pass the budget or else everything stops and the doors close.

Trustee DuVall said that there are updates and upgrades that she wants to see done before she agrees to vote yes.

X. Adjournment: There was a majority vote to adjourn.