

PONTIAC PUBLIC LIBRARY BOARD MINUTES

January 23, 2020

I. Roll Call

Chair Hatchett – Here, Treasurer Maxey – Here, Vice Chair Earl – Here, Trustee Richardson – Here, Trustee Duvall - Here

II. Approval of Agenda

Director Green wanted the Youth Literacy Program added to the agenda. Chair Hatchett added it before the Financial Report.

Motion to accept agenda as amended by Trustee DuVall, seconded by Treasurer Maxey.

Roll call: Treasurer Maxey – Yes, Chair Hatchett – Yes, Vice Chair Earl – Yes, Trustee DuVall – yes, Trustee Richardson – Yes

Motion Passes

III. Moment of Silence

IV. Public Comment

A presentation was given about a proposal to change the name of the Pontiac Public Library to honor Elizabeth Forth. There was discussing by the Board on possibly renaming a room in her honor and it was added as an action item for next month's meeting.

Common Citizens did a presentation about why their company has applied for two marijuana dispensary licenses in the city of Pontiac and the background of the organization. Common Citizens is attempting education and normalization of marijuana use as an alternative to alcohol, medicinal use, etc.

What they are aiming for in Pontiac is hiring locally, paying employees to work for volunteer organizations, helping others start small businesses and offering legal assistance with marijuana related convictions. They have also committed to donating \$100,000 to the Pontiac Public Library to fund a book mobile.

Common Citizens then took and answered questions from the Board about income, partners, employees, location and taxes.

A presentation was given by Quality Roots regarding a cooperative program with the library. They have proposed: bi-annual job fairs at the library, expungement services and cannabis patient workshops. Donations from their non-profit account would go toward Pontiac Public Library's robotics class, STEAM programs and young entrepreneurs programs.

They are proposing a new facility on the corner of Telegraph and Huron in partnership with Mr. Alans and showed layouts to the Board.

V. Approval of Minutes of December

Motion to approve December minutes by Secretary Rutherford, support by Trustee DuVall.

Roll call: Chair Hatchett – Yes, Vice Chair Earl – Yes, Secretary Rutherford – Trustee DuVall – Yes, Trustee Richardson – Yes

Motion Passes

VI. Youth Literacy Program

This is a fee-free program for Print materials for children and teens under the age of 17. The printing of these special yellow cards is being funded by the United Way. Since the Library would be absorbing the fines, it would give staff doing outreach the ability to sign up entire schools of kids which normally is not done because the parents are not there to sign off on the responsibility of the fines.

The Board was not in favor of the color of the card. Chair Hatchett asked Director Green to come up with several new designs to be shown to the Board during the February meeting.

Motion to approve the Youth Literacy Program with considerations toward the color of the card and expansion of the language by Trustee DuVall, support by Secretary Rutherford.

Roll Call: Secretary Rutherford – Yes, Trustee Richardson – Yes, Trustee DuVall – Yes, Vice Chair Earl – Yes, Chair Hatchett – Yes

Motion Passes

VII. Finance Report

Year-to-date Revenue = \$691,827.71

Year-to-date expenses = \$586,759.69

Total Liabilities = \$15,619

Chair Hatchett asked Director Green to add investing to the February Board meeting. Trustee Richardson would like to meet with a representative from Fifth Third bank and report back to the Board.

Motion to approve Financial Report by Secretary Rutherford, support by Trustee DuVall.

Roll Call: Chair Hatchett – Yes, Vice Chair Earl – Yes, Secretary Rutherford – Yes, Trustee DuVall – Yes, Trustee Richardson – Yes

Motion Passes

VIII. Chair Report

Chair Hatchett would like to set up a meeting with Reverend Tolbert about setting up Census stations at the Pontiac Public Library to improve our numbers.

IX. Director's Report

X. New Business

XI. Old Business

Chair Hatchett would has asked for closure on the pavilion dedication. Trustee Richardson stated that she had the information from other libraries and would email the rest of the Board. Chair Hatchett also asked that by next meeting a final date is decided on.

XII. Board Comments

Trustee Richardson reminded those in attendance about the snowflake ball tomorrow. Secretary Rutherford thanked the Board for being so accepting of the cannabis industry coming to the area and all the positives that she feels it will bring. She also asked to keep the Walker family in mind as they lost their daughter to a tragic act on Wednesday. Vice Chair Earl thanked Toyology and Angelique Taylor for bringing Common Citizens to the Pontiac Public Libraries attention

Motion to approve Director Green's popcornopolis fundraiser idea, support by Secretary Rutherford.

Roll Call: Chair Hatchett – Yes, Vice Chair Earl – Yes, Secretary Rutherford – Yes, Trustee DuVall – Yes, Trustee Richardson – Yes

Motion Passes

XIII. Adjournment

Motion made to adjourn by Secretary Rutherford, support by Trustee DuVall.

Roll Call: Chair Hatchett – Yes, Vice Chair Earl – Yes, Secretary Rutherford – Yes, Trustee DuVall – Yes, Trustee Richardson – Yes

Motion Passes